

MEDBOURNE PARISH COUNCIL

Minutes of Meeting 8 January 2018

Councillors present: Gidley-Wright, Pilkington Caffrey, Easton and Shaen-Carter
 Also present: 3 members of the public, Lucy Smith (RCC) and Martin Field (Parish Clerk). [Apologies had been received from HDC Cllr Rickman.]

MIN. NO.		ACTION
139.0	APOLOGIES FOR ABSENCE None.	
140.0	DECLARATIONS OF INTEREST	
140.1	Cllr S-C declared an involvement in the planning application at 38 Drayton Road.	
141.0	REQUESTS FOR DISPENSATION None.	
142.0	PUBLIC REPRESENTATIONS	
142.1	A discussion was had on the state of the roads and pavements during the icy weather and the provision of grit and grit bins in the village. Cllrs Easton and Pilkington agreed to review what grit and bins are available at present and what might be required in the future.	LE / LP
142.2	It was noted that the recent application for a 'Certificate of Lawful Use' of the pathway at Brook Cottage had been withdrawn. Concern was expressed over how the matter may be repeated at a future date. Cllr S-C agreed to explore the original terms of approvals at this address before any formal position is taken by the PC.	SSC
143.0	'GOOD NEIGHBOUR SCHEME'	
143.1	Lucy Smith from Rural Community Council provided a presentation on the 'Good Neighbour' scheme. Its basis elsewhere is to use volunteers to help local members of the community stay independent as long as possible, and to be connected into with wider community contacts.	
143.2	It was agreed that a short survey could be undertaken in Medbourne, to gauge interest in establishing such a scheme. Cllr S-C agreed to act as the liaison point with RCC on this matter.	SSC

144.0	MINUTES OF THE PC MEETING ON 4 DECEMBER 2017	
144.1	It was noted that the final item 'Matters for Next agenda' requires accurate recording as item 138.0.	
145.0	UPDATES OF MATTERS ARISING / CLERKS REPORT	
145.1	MF noted he had been checking through signed and printed copies of previous minutes for 2017-18. Sets of minutes from three meetings were given to Cllr P to check through (as previous Chair) and to be signed in due course.	LP / MF
145.2	It was noted that time constraints had prevented the completion of the work to confirm the funds held for the Hollows. It was expected that these will be completed shortly and circulated to Councillors so that the final records can be confirmed and it is hope that these will be reported to the Hollows management within 14 days of this meeting.	MF
145.3	It was agreed that it will be prudent to have the funds transferred into the ownership of the Hollows at the earliest opportunity.	
146.0	HARBOROUGH COMMUNITY SAFETY PARTNERSHIP : PARISH FEEDBACK	
146.1	After brief discussion it was agreed that no specific return would be required from the parish on this matter. As a result the Chair will not be attending a community meeting organised by the Partnership on 25 th January.	TGW
147.0	REVISION TO THE PARISH COUNCIL'S DATA POLICY	
147.1	It was agreed to circulate copies of this policy again and to discuss this matter at the February Parish Council.	MF / All
148.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
148.1	Neighbourhood Plan	
148.1.1	It was noted that the consultation period set by HDC under Regulation 16 will run from 7 th February to 22 nd March 2018. HDC will supply information packs during this period. The Medbourne N P group will confirm where copies of the information will be available in the village.	
148.1.2	MF will liaise with B Lee on other administrative matters as appropriate.	MF

148.2	Village Hall There had been no meeting in December.	MF
148.2.1	It was noted that space has been identified in the Hall for a filing cabinet to house PC papers. MF to source a new 4 drawer cabinet.	
148.3	MEFT Nothing to report.	
148.4	Sports Club Nothing to report.	
148.5	Village broadband and telephone reception Nothing to report.	
149.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	<i>Response to HDC:</i>
149.1	Matters arising from previous minutes	SSC / MF
149.2	<u>Applications submitted to HDC:</u>	
149.2.1	17/01640/FUL : The Reading Room – <i>reconsultation on application for alterations pertaining to future residential use</i>	
149.2.2	Following explanation of the revised application and discussion on its proposed alterations, it was agreed to submit a formal objection to the alignment of the middle window.	
149.3	Applications have been lodged for work at 38 Drayton Road, and land adjacent to 41A, Main Street: it was agreed to discuss these at the February meeting of the Parish Council.	
149.4	<u>To note decisions undertaken by HDC:</u> 17/01914/TCA : 6 Hallaton Road – <i>work to trees approved</i>	
150.0	CORRESPONDENCE HAD BEEN RECEIVED ON:	MF
150.1	<ul style="list-style-type: none"> - Notice of new Director of Environment, Leics County Council - LRALC Articles of Incorporation - Nominations to Buckingham Palace Garden Parties - LRALC notice on no "capping" for Parishes for three years - LCC – consultation on budget proposals - LCC Highways and Transportation Satisfaction Survey 	
150.2	Discussion was had on the new service to be available from LRALC to undertake an 'Internal Audit'. It was felt a new auditor should be found to undertake the outstanding 2016/17 Internal Audit but to use some suggestions from LRALC. <i>MF to action.</i>	

151.0	QUESTIONS TO THE CHAIR None.	
152.0	MEDBOURNE FREE SCHOOL CHARITY	
152.1	It was agreed to give 'in principle' agreement to the proposal for an amendment to the charitable objects be addressed to the Charity Commissioners so that the objects will state: "To hold in trust the Property and any future buildings for cultural and community purposes including the education and religious education, health and activities for the benefit of the residents of the parish of Medbourne."	
152.2	Councillors noted the invitation to nominate a Councillor to a future vacancy on the Trustees body, but agreed to decline so that any matters in the future will be brought to the attention of the Council as a whole rather than to a single Council nominee.	MF / TGW
153.0	TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE:	
153.1	The faulty street lighting in Hallaton Road had been reported	
153.2	The suggestion was made to replace the dovecote by the pub car park. Cllr P will investigate.	LP
154.0	COUNCIL TRAINING AND RESOURCES None.	
155.0	PC BUDGET AND PAYMENTS	MF all
154.1	It was agreed to pay the following invoices: - D0011414 – HDC (bins) £114.08 - 12568 – Autella Payroll Services : £15.00	
154.2	It was noted that an invoice had been received from Parish On-Line for £36.00 to renew the year's subscription it was agreed to cancel this service now the Neighbourhood Plan is submitted.	
154.3	MF noted that he will be in discussion with EON to clarify their invoices and statements of accounts.	
154.4	MF was asked to check on potential double payments of HDC invoices from earlier in 2017, for emptying village bins.	
156.0	2018-19 PARISH PRECEPT & 2018-19 BUDGET	
156.1	The needs of the 2018/19 budget were summarised. An extra meeting on 15 January will confirm the 2018-19 precept claim.	

157.0	TO CONSIDER APPLICATIONS FOR GRANT SUPPORT None.	
158.0	ITEMS FOR NEXT AGENDA - Planning Applications already received. - PC Data Management Policy.	
	DATE OF NEXT MEETING <i>7.30pm, Monday 5th February 2018</i>	

Signed _____ Date _____